



Suspension of Library Privileges Notification and Appeal Process

Patrons who do not comply with the East Morgan County Library District Behavior Policy may be asked to leave the library for a period of one day to six months by staff. At the recommendation of library staff, director or designee issues a letter to the patron specifying the behavior that violated the East Morgan County Library District Behavior Policy; penalty for doing so and the designated suspension time of up to six months.

At the recommendation of the library director, the Board of Trustees may suspend a patron from East Morgan County Library District facilities for a period of six months or more if the patron's conduct is deemed an ongoing threat to library customers or staff. Any patron who has had his or her library privileges suspended may appeal once in writing to the East Morgan County Library District Board of Trustees. An appeal petition must be mailed or delivered to the library director at East Morgan County Library District, 500 Clayton St., Brush, CO 80723, within 15 days of the suspension. The appeal petition must include all reasons the patron believes he or she is not in violation of the East Morgan County Library District Behavior Policy.

The Board of Trustees will issue a written determination of the appeal within 60 days of the receipt of the petition. The Board of Trustees may uphold the suspension, overturn the suspension or propose an alternative. The determination is final and shall have no precedential value. An appeal may not be repeated.

Reviewed: November 2025