



Patron Request for Reconsideration of Materials

As a public institution, the East Morgan County Library District provides open access to all forms of educational, cultural and recreational information and supports the free expression of ideas and all points of view.

In keeping with this principle, the East Morgan County Library District supports access to materials and information in all subjects that serve the needs of its community, regardless of content of material. Parents or legal guardians are responsible for monitoring materials used by their children; selection decisions for the adult collection are not influenced by the possibility that materials may be accessible to minors.

Notwithstanding, a patron has the right to challenge the Library District to reconsider materials within its collection that they may find unsuitable. A challenge for reconsideration must be in writing; forms are available at the library's circulation desk upon request. In both selection and reconsideration of materials, the East Morgan County Library District supports the Library Bill of Rights, the Freedom to Read, and the Freedom to View statements of the American Library Association.

The East Morgan County Library District welcomes comments and suggestions regarding the continued appropriateness of materials in the collection, especially concerning outdated materials. Suggestions will be considered and utilized by the Library in the ongoing process of collection development.

Individuals may take issue with library materials that do not support their views. Staff is available to discuss concerns and identify alternate materials that may be available. If a patron's concern is not satisfied through discussion with staff, a formal, written request for reconsideration of materials may be submitted to the Library Director. Copies of this form are available from the staff (see attachment).

For a request for reconsideration to be considered, the form must be completed in full. The patron submitting the request must be a resident of the East Morgan County Library District and have a library card at the East Morgan County Library.

The director will respond in writing within 14 days to acknowledge receipt of the request for reconsideration of work. A final decision will be made 45 days after the date the request is acknowledged. The final response will indicate the action to be taken and reasons for or against the request. No item will be evaluated for reconsideration more than once a year.

Approved: September 1999

Revised: March 2003

Reviewed and Combined: Patron Request for Reconsideration of Materials and Citizen's Request for Reconsideration of Work: August 2016

Revised: December 2021

Reviewed: October 2025



Citizen's Request for Reconsideration of Work

This form is valid only when filled out completely and returned to the library staff.

Author: _____ Publisher: _____

Title: _____

Request Initiated By: _____

Mailing Address: _____

Telephone Number: _____

Complaint Represents:

Self: _____ Organization: _____

Contact Information: _____

Did you read the entire work? YES NO If not, what portion was read? _____

What is the theme or purpose of the work? _____

What value is there in this work? _____

How does this work compare with others that you know of on the same subject? _____

For what age group would you recommend this work? _____

To what in the work do you object? _____

What action are you requesting from the library? _____



Are there resources you suggest to provide additional information and/or other viewpoints on this topic? _____

Signature: _____

Date: _____