

Personnel Policies

The Board of Trustees is responsible for recruiting, employing and discharging the library Director. The Director appoints all permanent and temporary staff members.

Selection of personnel is based solely on merit, with due attention given to education and technical qualifications, personality, temperament, suitability, and aptitude for the position involved. Purely personal considerations do not enter into the selection of staff members, nor is there discrimination or favoritism because of race, creed, age, sex, marital status, opinion, beliefs, national origin, ancestry, physical/mental handicap, unless related to a bona fide occupational requirement.

All applications for positions with the East Morgan County Library District are subject to pre-employment investigations including a background check and personal references. Only fully qualified applicants will be considered for employment. Applicants who are found to have falsified information on their employment application are not eligible for employment and are subject to dismissal.

The Board of Trustees may appoint a selection committee for screening of candidates for library director. A representative of the Colorado Library Consortium, or Colorado State Library, may, at the invitation of the Board, act as a resource person to the Board of Trustees or selection committee.

Accepted: August 2000

Reviewed: November 2003

Reviewed: December 2009

Revised: November 2016

EMCL General Service Policies

